MINUTES OF THE REGULAR MONTHLY

MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD

TUESDAY, September 19, 2023

The regular monthly meeting for September 19, 2023, was called to order at 7:00 pm by Chair, Stirling. All Board members were present. The Pledge of Allegiance was said by the group.

Chair, Stirling, asked the Board for an approval of the minutes from the August 15, 2023, regular monthly meeting. A motion was made by Houle, seconded by Reed, to approve the minutes as presented and wave the reading of the August 15, 2023, minutes. Motion carried.

**Additions to Agenda and Approval of Agenda**

Chair Stirling asked if there were any changes or additions to the agenda. The motion was made by Reed, seconded by Houle to approve the agenda as presented. Motion carried.

**Variances, Plats and Conditional Use Permits**

 Variance request – John & Marie Keefe – 32442 Northshire Ct. - they are requesting a variance to construct a six (6) foot tall fence along a side lot line in (RRI) where the maximum allowable height is four (4) feet. (PID 02.01316.03). After discussion a motion was made by Houle, seconded by Reed, to approve the variance request. Motion carried.

 Variance request – Garrett & Carrie Mueller – 30583 Lofton Ave. – they are requesting a variance to exceed the maximum allowable amount of accessory storage space in the (RRII) district, (PID 02.00848.10). After discussion a motion was made by Houle, seconded by Reed, to approve the variance request. Motion carried.

**Old Business**

 Review City of Scandia Comprehensive Plan. After reviewing a motion was made by Houle, second by Reed, that there is no action required. Motion carried.

 Ken & Kim Rice came before the Board regarding questions/concerns about the road after meeting with our Engineer, and their engineer. The first question is regarding their driveway coming off the hammer head, the Board clarified that the entrance to their driveway can be adjacent to the hammer head but cannot be connected the hammer head. Their second question was regarding the amount of gravel required based on the standard Road plate. The Township requires 8” of gravel with that being 4” of regular gravel and topping it off with 4” of limestone.

**New Business**

 None for the month of September 2023

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**Road Report**

* Matt Wikelius informed the Board that:
	+ A resident was present asking if parking such as boat trailers alongside of the road is allowed, Maintenance Supervisor Matt Wikelius said it is allowed as long as there is no “No Parking” signs or it isn’t obstructing traffic in any way
	+ Halfway done with roadside mowing and have been doing some grading.
	+ Bluhm Construction has patched most of the bad spots on the blacktop road to hopefully to get us through the winter.

**Information for Officials**

* Clerk Peterson informed the Board of the following:
	+ The CCATO meeting is scheduled for Wednesday, September 27, 2023, at Sunrise Township at 7:00 pm
	+ Shared information received from MAT regarding (LRIP)
	+ Building Permits issued for the month of July within the Chisago Lake Township
	+ Hall Rental Report

**Financial Report**

 Treasurer Straub gave the Treasurer report. After the Treasurer’s report was presented, a motion was made by Reed, seconded by Houle, to approve the Financial Report with a balance of $2,725,670.53 and pay the bills – Claim numbers 2680 - 2696 in the amount of $47,652.06. Motion carried. 3 Yes 0 No.

Treasurer Straub informed the Board that the Visa bill comes at an odd time and so by the time we approve paying it at the meeting we incur late changes, so she asked the Board if she could pay the Visa bill when she received it rather than waiting. After discussion a motion was made by Houle, seconded by Reed to give Treasurer Straub permission to pay the Visa bill when it arrives so we can avoid paying late fees. Motion carried.

Treasurer Straub informed the Board that CPA Mike Pofahl is no longer going to do our Audits so we will need to search for a new CPA for our annual audits.

**Adjournment**

Chair Stirling asked if anyone had any other business.

There being no further business a motion was made by Reed, seconded by Houle, to adjourn the meeting at 8:03pm. Motion carried.

Sherry Stirling, Chair Jeanette Peterson, Clerk

Chisago Lake Township Chisago Lake Township