

**MINUTES OF THE REGULAR MONTHLY
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD
TUESDAY, February 20, 2024**

The regular monthly meeting for February 20, 2024, was called to order at 7:00 pm by Chair, Stirling. All Board members were present. The Pledge of Allegiance was said by the group.

Chair, Stirling, asked the Board for an approval of the minutes from the January 16, 2024, regular monthly meeting. A motion was made by Houle, seconded by Reed, to approve the minutes as presented and wave the reading of the January 16, 2024, regular monthly minutes. Motion carried.

Additions to Agenda and Approval of Agenda

Chair Stirling asked if there were any changes or additions to the agenda. Chair Stirling proposed to add the following two items under New Business: Road Improvements (253 Street, Nueman Trail, Nueman Court (N & S), and Nueman Circle) and Review City of Scandia 2040 Comprehensive Plan. A motion was made by Reed, seconded by Houle, to approve the agenda as amended. Motion carried.

Variances, Plats and Conditional Use Permits

❖ Scott & Teresa Simmons – 32770 N Center Ct, PID #02.01084-00 presented the Board with a Variance request to change the existing 2 season porch into a 3-season porch with some small changes to the structural design. After reviewing a motion was made by Houle, seconded by Reed, to approve the Variance request to change the existing 2 season porch into a 3-season porch with some small changes to the structural design. Motion carried.

Old Business

❖ None for the month of February

New Business

❖ Jason, Fredlund, Almelund Fire & Rescue Chief, attended the meeting to present the Board with a copy of the Almelund Fire-Rescues 2024 Annual Budget Report. After review, a motion was made by Houle, seconded by Reed, to approve the 2024 Fire Protection contract with Amador Township in the amount of \$15,149.92 for 2024. Motion carried.

❖ Travis Greene, Center City Fire Chief, attended the meeting to present the Board with a copy of the Center City 2024 Annual Budget Report. Mark Wolcott, Center City Council Member, presented a new 2-year proposed contract with a 5% to 10% increase. After reviewing the Board agreed to go with a new 2-year contract but would like to review the cost increase and get back to Mark Wolcott no later than April 16th, 2024.

- ❖ Chair Stirling reminded the Board that at our Meeting on June 20, 2023, Dan Boyum, our Township Engineer presented costs associated with reclaiming and repaving 253rd Street, Neuman Trail, Nueman Circle (N & S), and Nueman Court. At that time, we decided to wait to go out for bids over the winter. Chair Stirling recommended that we have Engineer, Dan Boyum, proceed with the bidding process. After some discussion a motion was made by Houle, seconded by Reed, to authorize our Engineer, Dan Boyum to proceed with the bidding process. Motion carried.
- ❖ The Township received a letter from the City of Scandia proposing an amendment to the 2040 Comprehensive Plan. They requested that we review the proposed Comprehensive Plan Amendment and respond with comments if any. Supervisor Houle said he reviewed the plan and did not feel that this amendment affected us in any way, so he has no comments at this time. After discussion Chair Stirling requested that Supervisor Houle sign and return the form informing them that we reviewed the proposed Plan Amendment, and do not have any comments, and are therefore waiving further review.

Road Report

- ❖ Matt Wikelius informed the Board that:
 - Matt received a proposal from Bjorklund for hauling approximately 4500 tons of lime rock for a cost of \$8.40/ton. After discussion a motion was made by Houle, seconded by Reed, to approve Bjorklund's proposal for hauling at \$8.40/ton. Motion carried.
 - Matt informed the Board that there are two Major repairs that need to be addressed this summer: one on Lake Lane and the other on Walmark Lane Drive. Matt received a proposal from Fahner to Scrub Seal Lake Lane for \$56,000 and Micro Pave Walmark Lane Drive for \$48,500 totaling \$104,500. After discussion a motion was made Houle, seconded by Reed, to approve the proposal from Fahner to do these needed repairs as presented. Motion carried.
 - Update on JP Tree Service for removal and trimming of trees in the road Right-of-Way on Leah Lane, 240th Street, and Nathan Lake, for a total amount of \$38,580.00. The tree trimmers are working on cutting trees, but the bid made by more than the original bid due to more trees needed trimming than planned.
 - New grader has not been delivered yet it is still in Little Falls

Information for Officials

- ❖ Clerk Peterson informed the Board of the following:
 - Peterson informed the Board that a letter was received from MATIT informing us that they have changed the coverage year for our MATIT Insurance & Bond Trust, so they are extending our coverage through June 2024. There is no additional cost for this change. Our next renewal period will be July 1st, 2024.
 - Our Board of Appeal and Equalization meeting is scheduled for Thursday April 18, 2024, at 1:30 pm at the Government Center.
 - There will be a CCATO meeting February 28th, 2024, at Franconia Township at 7:00 pm
 - MAT 2024 Spring Short Courses are Scheduled for March 18-April 5, 2024, Chair Stirling stated that they can think about it and discuss it at the March 19th meeting.
 - Hall Rental Report

- Peterson informed the Board that she corrected the documentation for the deputy Clerk, but we need to discuss what her pay will be. After discussion a motion was made by Houle, seconded by Reed, to pay her \$75.00 per meeting, which will include February 20th, and March 19th, meetings.
- Peterson received a new eligibility application to be completed for the Minnesota Department of Administration Surplus Services in Arden hills, so will need everyone's signature on the application.
- Hall Rental for the month of March
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Financial Report

❖ Treasurer Straub gave the treasurer report. After the Treasurer's report was presented, a motion was made by Houle, seconded by Reed, to approve the Financial Report with a balance of 2,989,753.73 and pay the bills – Claim numbers 2782-2795 in the amount of \$14,355.53. Motion carried. 3 Yes 0 No.

Adjournment

Chair Stirling asked if anyone had any other business.

There being no further business a motion was made by Reed, seconded by Houle, to adjourn the meeting at 8:13pm. Motion carried.

Sherry Stirling, Chair
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township