

**MINUTES OF THE REGULAR MONTHLY
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD
TUESDAY, May 21, 2024**

The regular monthly meeting for May 21, 2024, was called to order at 7:00 pm by Chair, Reed. Those in attendance were Chair, David J. Reed, Supervisor's, Wayne Houle, and Sherry Stirling, Treasurer, Judy Straub, and Clerk Jeanette Peterson. The Pledge of Allegiance was said by the group.

Chair, Reed, asked the Board for approval of the minutes from the April 16, 2024, regular monthly meeting. A motion was made by Houle, seconded by Stirling, to approve and wave the reading of the minutes from the April 16, 2024, regular monthly meeting. Motion carried. Chair, Reed, asked the Board for an approval of the minutes from April 18th, 2024, Board of Appeal and Equalization meeting. A motion was made by Stirling, seconded by Houle, to approve and wave the reading of the minutes from the April 18, 2024, Board of Appeal and Equalization meeting. Motion carried.

Additions to Agenda and Approval of Agenda

Chair, Reed asked if there were any changes or additions to the agenda. Hearing no, a motion was made by Stirling, seconded by Houle, to approve the agenda. Motion carried.

Variances, Plats and Conditional Use Permits

❖ Cassandra Murray –is requesting a Variance allowing reduced township ROW for a new dwelling and reduced property boundary setbacks for the installation of a new septic system in the (RRII) District/Shoreland Management District. The property is located at 32710 N. Center Court. PID #02.01077.00. Cassandra informed the Board that they are only going to be installing one holding tank not two as shown on the drawing. The new holding tank will be within the foot of the neighbor's property line. The board is requesting they move the cabin rebuild and holding tank two more feet to the NE, so they are more centered on applicants' property. After reviewing a motion was made by Stirling, seconded by Houle, to approve the variance based on moving the cabin rebuild and new holding tank back two more feet to the NE. Motion carried.

Old Business

❖ Lindstrom City Administrator, Daniel Udem, City of Lindstrom Finance Director, Kay Mattson and Lindstrom Fire Chief, Scott Sellman came before the Board to discuss the City of Lindstrom Fire Contract. Supervisor Houle stated that the current contract has several items that do not seem equitable. Supervisor Houle informed the City Administrator, Udem that Chisago Lake Township would like to give the City of Lindstrom notice to amend the current fire contract. Per Stirling Minnesota Association of Townships and the League of Cities has a format we would like to follow. Chisago Lake Townships goal is to agree on a new contract by the end of 2024. The City Administrator, Udem and City Finance Director, Mattson agrees that the current contract is very complicated and would agree to amending the current contract. Supervisor Stirling requested that Lindstrom Fire present a runs report quarterly. Fire Chief Sellman agreed to provide a runs report quarterly to Chisago Lake Township. Supervisor Stirling agreed to be the liaison for Chisago Lake Township and work with City Finance Director, Mattson to amend the current contract.

- ❖ Review and sign contract with Knife River Contracting to reclaim & repave 253rd Street, Nueman Trail, Nueman Court, and Nueman Circle. After review of the contract a motion was made by Stirling, seconded by Houle, to sign the contract with Knife River Contracting for a total amount of \$550,554.73 to reclaim and repave 253rd Street, Nueman Trail, Nueman Court, and Nueman Circle. Motion carried. Maintenance Supervisor, Matt Wikelius, and Engineer Dan Boyum will set up a pre-construction meeting with Knife River after the contract has been signed.
- ❖ Update on Paradise Woods Development project. The Township Attorney has sent Rice's Attorney the Development Agreement but has not heard back. Treasurer Straub reported that Rice's escrow account has been depleted and they have not replenished the escrow funds for the project, they currently owe \$252.75. Treasurer Straub will need to follow up with another letter regarding their escrow account.

New Business

- ❖ Health, Recreational & Service Organization Contract for 2024. Chisago Lake Township received the following funding requests from: Chisago County Fair, Seven County Senior Federation, Chisago Age Well Coalition, New Pathways Shelter & Support, Chisago County Historical Society, and Chisago County Senior/Community Center. Supervisor Stirling informed the Board that Chisago Age Wellness Coalition has not filed their taxes since 2020 and Chisago County Historical Society has not filed their taxes since 2021, so she would suggest we hold off on funding them until they get caught up on their taxes and revisit at that time. After discussion a motion was made by Stirling, seconded to Houle to Contribute \$500.00 to Chisago County Fair, \$500.00 to Seven County Senior Federation, \$500.00 to New Pathways Shelter & Support, and \$100.00 to Chisago County Senior/Community Center for a total of \$1600.00. Motion carried.
- ❖ Discuss Town Hall Improvements-Clerk Peterson presented the Board with some building maintenance/improvements. Per Matt Wikelius he has spoken with Bill Straub, and he is looking into finding an Eagle Scout to install a flagpole out front of the building, along with finding an Eagle Sout to paint Moody Lake Round Barn. After some discussion regarding improving the storage room walls, we agreed to try painting them a darker color and see how that goes. Supervisor Houle suggested we get a couple of quotes on getting the floors re-polished.

Road Report

- ❖ Matt Wikelius informed the Board they will start grading once the rain stops.
- ❖ The new grader is in transit to Brainard.
- ❖ They inspected for weeds and decided there was no spraying needed this year.
- ❖ Fahrner was out and did some seal coating.
- ❖ Haven't heard from Bjorklund on when they are going to start hauling.

Information for Officials

- ❖ Clerk Peterson informed the Board of the following:
 - There will be a CCATO meeting Wednesday, May 29,2024, at Shafer Town Hall, 7:00 p.m. The speaker will be Joe Triplett.
 - Hall Rental Report for the month of May
 - Number of Building Permits issued in the month of March within Chisago Lake Township

Financial Report

❖ Treasurer Straub gave the treasurer report. After the Treasurer's report was presented, a motion was made by Houle, seconded by Stirling, to approve the Financial Report with a balance of \$2,883,838.44 and pay the bills – claims 2848 to 2868 in the amount of \$42,017.51. Motion carried. 3 yes, 0 no.

Adjournment

Chair Reed asked if anyone had any other business.

There being no further business a motion was made by Stirling, seconded by Houle, to adjourn the meeting at 8:18 pm. Motion carried.

David J. Reed, Chair
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township